

Please ensure that questions are answered fully and accurately and, where necessary, Schedules giving further explanation are provided.

Important Notice Concerning Disclosure: It is your duty to disclose all material facts to Underwriters. A material fact is one that is likely to influence an Underwriter's judgement and acceptance of your proposal. If your proposal is a renewal of an existing policy, it should also include any change in facts previously advised to Underwriters. If you are in any doubt as to whether or not facts are considered material, you should disclose them.

SECTION 1 DETAILS OF PROPOSAL

1. a. Name of the Proposer: _____
b. Mailing Address: _____ Postal Code: _____
c. VAT No./TRN (where applicable): _____
d. Tel. Nos.: _____ Fax No.: _____
e. Email address: _____
f. Trade or Business: _____
g. Period of Insurance: From _____ To _____
2. a. State all addresses at which property is contained: _____

b. Description of premises, e.g. Shop, Office, Warehouse, Factory, etc: _____

c. State how long occupied by you: _____
3. a. Do the premises form part of a building otherwise tenanted? Yes No
If Yes, how is the building otherwise tenanted? _____
b. Are the premises occupied by you at night? Yes No
If No, is there a Watchman or other person on the premises? _____
4. Is an Intruder Alarm installed? Yes No If Yes:
a. Name of manufacturer/installing Company: _____
b. Date installed: _____
c. Is the system subject to a maintenance contract? Yes No
d. Method of Signalling: Bell only Digital Dialler Direct Line (Police or Central Station) Other: _____
e. Briefly detail existing alarm protection and attach copy of up-to-date specification: _____

5. Are full and reliable records of stock and sales kept? Yes No
If No, how would you be able to prove a claim? _____
6. How are the following secured and protected?
a. Outer doors on ground floor and basement: _____
b. Front windows on ground floor and basement: _____
c. Back and side windows on ground floor or basement: _____
d. Trap doors and skylights: _____
7. Are the keys of the safe(s) removed from the premises when the premises are closed for business? Yes No
8. a. Have thieves ever entered or attempted to enter your premises? Yes No If Yes, when? _____

- b. If Yes to a. and entry was made, please state:
- i. How access was gained? _____
 - ii. What precautions have been adopted to prevent a recurrence? _____

c. Have any other premises occupied by you been so entered? Yes No If Yes, please give full details:

d. Have you ever claimed upon any Insurer for loss by theft? Yes No
 If Yes, please give particulars of each claim: _____

9. a. Has a proposal in respect of your burglary risk previously been made to this or any other Insurer? Yes No
 i. If Yes, please state the name of the Insurer: _____
 ii. If Yes, was the proposal accepted or declined? _____

b. Has the renewal of your insurance ever been declined or not invited? Yes No

- c. Have you ever been required to:
- i. pay an increased rate? Yes No
 - ii. have special terms imposed? Yes No

10. Please state:
- a. the approx. total value of the Stock in Trade (including Goods in Trust or on Commission) for which you are responsible: _____
 - b. the amount for which the above property is insured against fire: _____
 - c. the name of the Fire Insurer: _____

11. Does the stock include the following and, if so, what is the value?
- tobacco, cigars, cigarettes \$ _____
 - wines and spirits..... \$ _____
 - metals (brass, copper, lead etc.)..... \$ _____
 - gold, silver, jewellery or watches..... \$ _____
 - furs or silks..... \$ _____
 - radio, television sets or parts, record players, hi-fi equipment, cameras or binoculars \$ _____

SECTION 2 PARTICULARS OF PROPERTY TO BE INSURED

Property to be Insured:	Consisting of:	Sum Insured (being Full Value)
Stock-in-Trade belonging to Proposer		
Goods in Trust or on Commission for which Proposer is responsible		
Fixtures, Fittings and Utensils in Trade		
	TOTAL	

SECTION 3 DECLARATION

NOTE: SIGNING THIS PROPOSAL DOES NOT BIND THE PROPOSER TO COMPLETE THIS INSURANCE.

I/We declare that the statements and particulars in this Proposal are true and that no material facts have been mis-stated or suppressed after enquiry. I/We agree that this Proposal, together with any other information supplied shall form the basis of any contract of insurance effected thereon. I/We undertake to inform the Insurers of any material alteration to those facts occurring before the completion of the contract of insurance.

Proposer Name (Please print) _____

Signature _____ Date _____